



Office of the President

Ateneo de Zamboanga University

The Jesuit University in Western Mindanao, Philippines
Since 1912

In Consortium with:
Ateneo de Davao University
Xavier University - Ateneo de Cagayan

Fr. Eusebio G. Salvador, S.J., Campus,
La Purisima Street, 7000 Zamboanga City, Philippines
Web Site: <http://www.adzu.edu.ph>

Tel: (+63) (062) 991-0871 loc 1002
(+63) (062) 991-1151
Fax: (+63) (062) 991-0870
E-mail: president@adzu.edu.ph

UNIVERSITY MEMORANDUM

MEMO NO. : Memo 25-26:31
DATE : December 17, 2025
TO : The AdZU Community
SUBJECT : **Christmas Break, Campus Shutdown, and Resumption of Work and Classes**

In anticipation of the upcoming Christmas break, I am issuing the following directives for your information and guidance.

Final Day of Classes and Institutional Activities

The final day of classes for the academic units shall be **Friday, December 19, 2025**. All faculty and staff are expected to attend the **Institutional Advent Recollection and Christmas Gathering 2025** on the same day.

Please note: The School of Medicine and the College of Law are exempted from this directive and may continue to conduct their classes and academic activities during this period, as may be required by their respective programs.

Christmas Break and School Holidays

Taking into account the government-declared non-working holidays during the Christmas season, I hereby declare the following as school holidays for the University: December 20 to December 24, December 26 to December 29 and January 2 to January 4. This means that **Christmas break will officially begin on December 20, 2025, and end on January 4, 2026.**

Campus Shutdown Policy

During the Christmas break, the University Policy on Campus Lockdown/Shutdown shall be strictly observed:

- All buildings shall be locked, and utilities shall be shut down.
- Entry to the following campuses shall be strictly limited, as follows:
 - **Salvador and Lantaka Campuses:** Only activities with prior approval from the Vice President for Administration shall be allowed.
 - **WHK Campus:** Only activities approved by the Principals of the Grade School and Junior High School respectively and noted by the Vice President for Basic Education shall be permitted.
- Requests for exemptions must be properly endorsed by the concerned unit or office head.
- Selected personnel from the Physical Plant Office (PPO) and authorized workers from University contractors shall be allowed entry solely for maintenance, repair, or construction works.

Resumption of Work and Classes

Work will resume on **Monday, January 5, 2026**. Classes will resume on **Monday, January 5, 2026**, for **Basic Education**, and on **Monday, January 12, 2026**, for **Higher Education**, with enrollment for the second semester beginning on January 5, 2026.

As we draw this year to a close, I express my profound gratitude for your dedication, generosity, and shared commitment to our mission as a Jesuit university in Western Mindanao. In the spirit of *Compañerismo*, may we continue to walk together as companions in mission, grounded in faith, hope, and service.

May this holiday season be a time of contemplative joy, meaningful rest, and spiritual renewal as you gather with your families and loved ones. I wish everyone a blessed Christmas and a grace-filled New Year, as we continue to seek God in all things, especially in the ordinary moments of our daily lives.

(ORIGINAL SIGNED)

Fr. Ernald M. Andal, SJ

University President