



Ateneo de Zamboanga University

The Jesuit University in Western Mindanao, Philippines

SINCE 1912

*In Consortium with:
Ateneo de Davao University
Xavier University - Ateneo de Cagayan*

Office of the Treasurer

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MEMORANDUM

To: CLIENTS OF ADZU
From: FINANCE OFFICE
Date: JULY 17, 2025
Subject: REQUIREMENT ON STUDENT DATA REQUEST

Effective immediately, only students and parents are allowed to request for student data at the Finance Office. For authorized guardians, a **special power of Attorney (SPA)** is required for granting the request.

If you have any questions or require further clarification, please do not hesitate to contact the Finance Office at telephone number 9910871 local 1011 or email the office at finance@adzu.edu.ph.

Thank you for your attention and cooperation.

A handwritten signature in black ink, appearing to read 'Jm' or similar, written in a cursive style.

MELANIE M. MANUEL
Treasurer