- Report of usage is required for reference purposes.
- Interested school heads, administrators and librarians, who want to avail of this service, may write the American Corner Director.



#### **AC Viewing Room**

The American Corner Viewing Room provides a place for ADZU students, faculty, and American Corner users to view DVD and CD. It has a seating capacity for 10 persons.

The general public and students of other institutions may view American Corner audiovisual materials only in the room.

#### **Policies and Procedures**

- 1. Viewing facilities, which are available without charge, are provided for those doing research.
- 2. Reservations for the use of the AC Viewing Room can be made through the AC Reference Librarian.
- 3. It's use by individuals or groups depends upon the service hours of Fr Jose T Bacatan, SJ Library.
- Priority is given to reservations made for activities directed related to American Corner.
- For preservation reasons, films may not be run forward or reverse at fast speed. Viewers may stop films and rewind scenes at normal sound speed for note taking.
- Viewing time is limited; hence it must be scheduled ahead of time. Cancellation must be done prior to the scheduled reservation date to be able to give way to other users.
  - The library reserves the right to modify this policy any time

#### **Control Procedures**

The rules and regulations observed at Fr. Jose T. Bacatan, SJ Library also apply to American Corner. Users from other institutions/organizations/agencies can use the American Corner's information resources within the library premises only. However, photocopying is allowed for academic and research purposes. Borrowers are required to present their school identification card or any valid identification card for users from other institutions.

#### For assistance, please contact:

LYNNIE M. CALINGACION Library / American Corner Director Tel. No.: 991-0871 loc. 2230 Email: calingacionlynm@adzu.edu.ph

#### AGNES S. LIM

American Corner / Reference Librarian Tel. No.: 991-0871 loc. 2231 Email: limagns@adzu.edu.ph

#### **American Spaces Philippines**

facebook: American Corner Zamboanga— ADZU email: zamboanga.americancorner@gmail.com facebook: American Spaces Philippines website: americanspacesph.org email: americanspacesph.state.gov instagram: @amspacesph



Ateneo de Zamboanga University Fr. Jose T. Bacatan, SJ Library

# USER'S GUIDE to the

# AMERICAN CORNER

#### **Overview**

The American Corner (AC) at Ateneo de Zamboanga University (ADZU) was established to pursue intellectual, scholarly, and cultural activities through a broad spectrum of subjects, such as history, culture and its artifacts, law, literature, etc. American Corner offers to its clientele a multi-media collection of the best representative of American culture, ranging from books, periodicals to film, videocassettes, CDs and online books and journals and other electronic resources. These materials help present a realistic perspective of America, its people, its culture, its successes and its failures.

American Corner periodically sponsors lectures in American studies by Filipino and American scholars. It is through these lectures on various disciplines that the culture of the United States and of the Philippines can be better understood.

American Corner, thus, services the public in many ways. One way is the development of relevant materials in Philippine courses which have American content such as law, history, sociology, literature, culture. education. technology and science. Private individuals interested in the mechanism of American society, institutions, and values or its egalitarian principles are invited to use this special service.

The Corner was formally opened on February 7, 1987, through the signing of a Memorandum of Agreement between Frank L. Jenista, Director, Thomas Jefferson Information Center, and Fr. Ernesto A. Carretero, SJ, President of Ateneo de Zamboanga University. Its first Area Director was Dr. Gloria Chiu-Yap, who had a Ph.D. in American Studies from Bowling Green State University, Ohio, USA.

The Corner is open to the public and accepts walk-in internet users.

# Location

American Corner is located at the Second Floor of Fr. Jose T. Bacatan, SJ Library, Fr Ernesto A. Carretero SJ Building.

Monday to Friday

DVD

Board Games

Headsets

Panel Board

eLibraryUSA (digital)

Saturdav

## **Service Hours**

Collection

8:00 AM-7:00 PM 8:00 AM-5:00 PM



- Books
- Periodicals
- CD-ROMs •



- Viewing Room
- Colored Television
- Videophone
- **Digital Camera**
- Lapel
- Computer Tablet
- **DVD** Plaver •
- Computer Units
- **Computer Printers**

### Services

- Current Awareness
- Digital Video Conferencing •
- **Document Delivery**
- Electronic Services (CD-ROM, DVD) ٠
- elibrarvUSA hands-on Demo •
- Film Viewing
- Host Regular Paper Shows/Exhibits

- Host Lecture-Discussion. Massive . Open Online Course (MOOC), Training and Workshop
- ٠ Indexing
- Information Assistance
- Inter-library Loan
- Internet Facility
- Loaning
- Photocopying
- Searching
- Selective Dissemination of Information
- Student Advising
- Web chat

### Access to the Collection

- Books are organized according to the Library of Congress Classification System
- Open shelf is followed
- Online Public Access Catalog (OPAC) facility is available at the area

# **Authorized Users**

- Bonafide students of ADZU
- Administrators, faculty members and staff of ADZU
- Members of Jesuit Community
- Alumni of ADZU
- Visiting researchers (students, professionals, . businessmen, Ustadz, NGOs, and community leaders)



- Librarian and faculty are free to select from the general collections up to a maximum of 20 volumes of books.
- Loan period is one month.
- Books that are heavily used cannot be loaned out.

- Kindle I CD TV
- Speaker
- Microphone ٠

**Facilities and Equipment** 

- Laptop LCD Projector
  - **Projector Screen**